

C-O-N-F-I-D-E-N-T-I-A-L

Approved For Release 2001/09/04 : CIA-RDP83-00531R000100080003-9

OC-M78-869  
30 November 1978

MEMORANDUM FOR: OC Executive Board Members

FROM : [REDACTED]  
Director of Communications

SUBJECT : Agenda for OC Executive Board - December 1978 (U)

(C) The OC Executive Board is rescheduled from 5 December to 8 December 1978 (Friday) at 1000 hours in the D/CO Conference Room. The agenda items will be as follows:

1. Time in Grade Guidelines for Promotions Below the Basic Grade Levels (Attachment A)
2. Proposals for a Requirements Handling and Programming Procedures, and a COMSEC Equipment Management Program (Attachment B)
3. PDP-24 Encipherment of Unclassified Circuits
4. Location of Pacific SKYLINK Entry Terminal

Atts: As Stated

Distribution:

- 1 - D/CO w/atts.
- 1 - DD/CO w/atts.
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- 1 - C/OC-[REDACTED] w/atts.
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- 1 - C/OC-SSD w/atts.
- 1 - C/OC-CSD w/atts.
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CL BY 015556

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Minutes of the OC Executive Board

7 November 1978

Pen and Ink Correction - (Top of Page)

Please make the following pen and ink correction on page  
5 of the Minutes of the OC Executive Board (7 November 1978):

Insert Chief, [REDACTED] OC-HRD as  
the Observer vice Chief, OC-HRD.

*A. J.*  
[REDACTED]  
Acting Secretary  
OC Executive Board

Distribution:

- 1 - D/CO
- 1 - DD/CO
- 1 - C/OC-FND
- 1 - C/OC-ED
- 1 - C/OC-HRD
- 1 - C/OC-SSD
- 1 - C/OC [REDACTED]
- 1 - C/OC-CSD
- 1 - C/OC-P&B

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Minutes of the OC Executive Board (U)

7 November 1978

(C) The following members were present:



25X1A

AGENDA ITEM "a" - Policy regarding programming, budgeting, and procurement responsibilities for communications equipment. (U)

25X1A

1. (C [REDACTED] introduced the first agenda item by reading a proposal by AC/OC-CSD that Headquarters Regulations (HR) be amended to include the following:

"a. The Office of Communications, in coordination with the Office of Logistics, shall be responsible for the programming, budgeting and procurement of communications equipment and services, including cryptographic equipment, used in performing:

"(1) The missions and functions outlined in [REDACTED]

25X1A

"(2) The communications activities of Agency-managed national programs.

"(3) The communications activities of Agency-sponsored contractor facilities whether the contracts involved are funded by national programs or the Agency.

"b. All costs connected with providing communications equipment and services in support of programs which have not been previously identified to OC as requiring communications support shall be borne by the sponsoring office until the program can be included in the OC budget."

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**Next 7 Page(s) In Document Exempt**

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